

RULES OF THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC

1. NAME

The name of the Club shall be the Vermont Vultures Basketball Club Inc. – and shall be referred to in this document as ‘the Club’.

2. STATEMENT OF PURPOSES

The purpose of the Club shall be: to promote basketball in the Vermont (Victoria, Australia) and surrounding areas; to provide opportunities for training, improvement in skills, and competition in an enjoyable environment; and to inculcate a culture of pride, dedication and respect within the basketball and wider community.

3. REFERENCES FOR RULES

The Rules for the Association: Vermont Vultures Basketball Club Inc shall be maintained in compliance with the Associations Incorporation Act 1981. These items shall be referred to in this document as the “Rules” and the “Act” respectively.

4. CHANGES IN THE RULES

The Rules of the Association: Vermont Vultures Basketball Club (‘the Club Rules’) and contained Statement of Purposes shall not be altered except in accordance with the Association Incorporation Act (1981).

Changes in the Club Rules shall be approved by a two-thirds majority of those present at a Member's meeting.

5. MEMBERSHIP

Membership of the club shall consist of the following provided they are in good financial standing:

- (a) All registered players who have played in a team entered by the Club in a competition during the previous twelve months, or who are registered to represent the club in the current season, and are not under suspension.
- (b) All Coaches and other officials of the Club.
- (c) A parent or guardian of a player, coach or official defined in Clause 5(a) or (b) who is under the age of 16.
- (d) All persons granted Life Membership to the Club as defined by the Club's By-Laws.
- (e) Any other interested persons at the discretion of the General Committee.

Only persons who are aged 16 years or older shall be recognised as voting members.

REGISTER OF MEMBERS

The Committee shall keep and maintain a register of members in which shall be entered the names and addresses of all members, and the date on which the member's name was entered into the Register. Information concerning where this Register may be inspected shall be available from the Public Officer or Club Secretary.

APPLICATION FOR MEMBERSHIP

Persons applying for new or ongoing membership to the Club shall complete the Registration Form for the relevant Basketball season. Registration Forms shall be available from the Secretary, and from other locations or media as decided by the Club.

All applications for membership shall be considered accepted on receipt of relevant subscriptions, fees and charges, unless the application is objected to in writing by a current member of the Club. If an objection to an application for membership is lodged with the Club, the application is held in abeyance until the matter is resolved in accordance with the Club's Grievance Procedures.

DISCIPLINE, SUSPENSION AND EXPULSION OF MEMBERS

The requirements for the discipline, suspension and expulsion of members are contained in Annex A.

CODES OF CONDUCT / MEMBERS' RULES

The Club Codes of Conduct / Members' Rules are detailed in the Club By-Laws. These Codes of Conduct and Members' Rules address the responsibilities and expectations of Club Members. Should a Member disregard these responsibilities and expectations, they are liable to the processes described in Annex A.

6. GRIEVANCE PROCEDURES

The Club Grievance Procedures are detailed in Annex B.

7. SUBSCRIPTIONS, FEES & CHARGES

The subscriptions and other charges are due for the payment of same shall be determined by the Committee each year, recorded in the Club's By-Laws, and notified to the Members before such subscriptions are due.

8. COMMITTEE OF MANAGEMENT

PURPOSE & COMPOSITION

Each year there shall be elected a Committee of Management ("the Committee") to manage the business and affairs of the Club on behalf of its members, subject to the

Rules and By-Laws of the Club. Such elections shall take place at the Annual General Meeting.

The Committee shall consist of the following:

- (a) PRESIDENT: To be elected for a term of one year.
- (b) VICE-PRESIDENT: To be elected for a term of one year.
- (c) SECRETARY: To be elected for a term of one year.
- (d) TREASURER: To be elected for a term of one year.
- (e) GENERAL MEMBERS: Between six (6) and sixteen (16) General Members as determined by the Annual General Meeting, for either specified or unspecified positions or appointments, for a term of one year.

ROLES AND RESPONSIBILITIES

The Committee shall administer all usual business of the Club on behalf of its members, and within the intent of the Rules and By-Laws

The Roles and Responsibilities of the Committee members, including Executive and other Appointments, shall be outlined in the By-Laws. The Committee shall administer these Roles and Responsibilities to ensure the smooth and correct management of the Club's interests.

COMMITTEE NOMINATIONS

All positions within the Committee are initially filled by majority vote at a Members Meeting (such as an Annual General Meeting). All Nominations are for Committee positions, and may include a nomination to a specific role, including positions on the Executive Committee. Nominations are made to the Secretary, in writing, and must have original, dated signatures of the Nominee, Proposer and Seconder, all of whom must be Members of the Club as defined in Clause 5.

COMMITTEE VACANCY:

The office of a member of the Committee shall become vacant in the case of that member's:

- (a) Death;
- (b) Consistent inability to attend meetings;
- (c) Resignation; or,
- (d) Should the member being found guilty of conduct unbecoming a member or prejudicial to the interests of the Club after due opportunity for defence, and as determined by a specially convened meeting of Committee, and that such

has been determined by no less than a two-thirds majority at a Committee Meeting.

CASUAL VACANCIES:

The Committee shall have the authority to fill any vacancy on the Committee and to make two (2) additional co-options. Appointments of this nature shall serve only until the next Annual Meeting.

MEETINGS OF THE COMMITTEE

The Committee shall meet at least three times in any financial year, at a place and time as determined by the Committee. These meetings shall be chaired by the Vice-President, or in their absence, by another member of the Executive Committee. Notice of a meeting must be given to all members of the Committee at least seven (7) days prior to the meeting, and must contain the agenda and general nature of business items for the meeting. Additional items of General Business may be raised in the meeting with the approval of the Chair.

MINUTES OF MEETINGS

The Secretary shall maintain minutes of the proceedings and resolutions of any Committee Meeting, including the names of those present at the meeting.

QUORUM

A Quorum for Committee meetings shall be two (2) Executive Members and four (4) General Members. Except in extraordinary circumstances at least seven days notice shall be given of a meeting of the Committee.

In extraordinary circumstances (when less than seven days notice can be given of a meeting), the quorum shall be any three (3) Executive Members and six (6) General Members.

9. EXECUTIVE COMMITTEE

EXECUTIVE COMPOSITION AND ROLE

The Executive shall consist of the President, Vice President, Secretary, Treasurer and two (2) General Members of the Committee chosen by that Committee. The Executive shall conduct the daily business and financial matters of the Club consistent with the policies determined by the Committee.

EXECUTIVE QUORUM

A Quorum for the Executive shall be the President or Secretary and two (2) other Executive members.

10. DELEGATION

In the conduct of the business of the Club, the Committee shall have the authority to appoint and delegate powers and duties to Sub-Committees for specific, designated tasks. These tasks can include, but are not limited to tribunals, dispute committees, or management committees. A Sub-Committee may be created in a permanent nature, or it may be created and then automatically dissolved once its task is complete. Members of Sub-Committees are not automatically considered members of the Committee; however, each Sub-Committee is to be chaired by a member of the Committee who reports on their progress.

11. MEMBERS' / GENERAL MEETINGS:

TIMINGS OF MEETINGS

An Annual General Meeting shall be called by the Secretary each year between the first day of the second month and the last day of the fifth month of the Club's financial year.

Other Members' Meetings (Special General Meetings) shall be called on a motion passed at a Committee meeting. A Special General Meeting shall be called should a written request be lodged with the Secretary which clearly states the objective of the meeting, and is signed by at least forty (40) members of the Club.

GENERAL MEETING QUORUM

A quorum for Members' Meetings shall be fifteen (15). If a quorum is not attained within thirty minutes of the scheduled time of the meeting, in the case of a meeting at members' request the meeting shall be dissolved. In the case of an Annual General Meeting, the meeting shall be adjourned to reoccur in seven days at the same time and place. Should this subsequent meeting fail to achieve a quorum, the meeting shall be adjourned to reoccur in a further seven days at the same time and place and shall require a reduced quorum of five (5).

GENERAL MEETING AUTHORITY

A Members' Meeting shall have overriding authority in all Club matters except that no ruling can be made contrary to the provisions of the Act or the conditions of affiliation with Basketball Victoria. Preliminary deletion of this clause, and the issue of discipline of members, shall remain with the appropriate delegated bodies.

ANNUAL GENERAL MEETINGS

The ordinary business of the Annual General Meeting shall be:

- (a) to confirm the minutes of the last preceding Annual General Meeting and of any general meetings held since that meeting;

- (b) to receive from the Committee reports upon the transactions of the Association during the last preceding financial year;
- (c) to elect officers of the Association and the members of the Committee; and
- (d) to receive and consider the statement submitted by the Association in accordance with Section 30(3) of the Act.

Other business may be transacted with due notification of members.

All nominations for the positions of the Committee must be lodged as detailed in Clause 8.

NOTICES OF MEETINGS

At least twenty-ones (21) days notice of the place, time and date of a Members' Meeting shall be given by Official Forms of Communication, as defined by the Club By-Laws. This notice shall contain the Agenda items of the meeting.

MINUTES OF MEETINGS

The Secretary shall maintain minutes of the proceedings and resolutions of any General Meeting.

VOTING BY PROXY

Members are not entitled to vote by proxy: members must attend a meeting in person in order to cast a vote.

12. SOURCES OF FUNDS

The funds of the Club shall be derived from: subscriptions, fees and charges as determined by the Committee; games and tournaments conducted by the Club; sponsorship; sale of Club gear and equipment; rebates from other bodies for services rendered; special events or efforts organised by club members; and, such other sources as the Committee may determine, including borrowing or investing funds and arranging security for such activities. Such activities shall be authorised by the Committee.

13. FINANCE

The assets and income of the Club shall be applied solely in furtherance of its above-mentioned objectives and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the Club.

An audited financial statement shall be presented annually. The Auditor shall be chosen by the Committee in accordance with the requirements of the Associations Incorporation Act.

14. SIGNING OF NEGOTIABLE INSTRUMENTS

All cheques, drafts, bill of exchange, promissory notes and other negotiable instruments shall be signed by at least two (2) authorised members of the Committee. The Public Officer, the Treasurer and not more than three (3) additional members of the Executive Committee shall be authorised to sign on behalf of the Club in this manner.

15. COMPETITIONS

The Club shall have authority to conduct competitions and establish competition committees, which shall report annually to the Committee. Competitions shall be organised according to the playing regulations of the VBA except where specified in the by-laws of a particular competition.

16. CUSTODY OF BOOKS AND OTHER DOCUMENTS:

Except as otherwise provided in these Rules, the Secretary, or relevant officer delegated by the Committee, shall keep in their custody or under their control all books, documents and securities of the Club.

17. INSPECTION OF BOOKS

Members may inspect the books and documents of the Club, except in-camera minutes, upon written application to the Secretary.

18. DISPOSITION OF SURPLUS ASSETS

In the event of the Club being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation, or organisations with similar purposes which is not carried on for the profit or gain of its individual members. Responsibility for this disbursement rests with the members of the Committee, who shall not be dissolved until the completion of the disposition.

19. COMMON SEAL

Should one be procured, the Common Seal of the Club shall be kept in the custody of the Secretary.

Should one be procured, the Common Seal shall not be affixed to any instrument except by authority of the Executive Committee and the affixing of the Common Seal shall be attested by the signature either of two members of the Executive Committee or of one member of the Executive Committee and of the Public Officer of the Association.

20. CONSTITUTION CONFIRMATION DATE

This constitution was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

LIST OF ANNEXES:

ANNEX A – DISCIPLINE, SUSPENSION AND EXPULSION OF MEMBERS

ANNEX B – GRIEVANCE PROCEDURES

RULES OF THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX A – DISCIPLINE, SUSPENSION AND EXPULSION OF MEMBERS

1. PURPOSE

This Annex contains the Vermont Vultures Basketball Club procedures for the Discipline, Suspension and Expulsion of Members.

2. REASON

This Procedure outlines the process undertaken by the Club when a Member is subject to Discipline, Suspension or Expulsion as a result of an act that has been raised to the attention of the Committee.

3. USE

This Annex established the procedures for all parties when resolving disciplinary issues at the Club level. It allows all parties an understanding of the administrative process that will be used by the Club to resolve issues as quickly and effectively as possible. The actions taken by the Committee on behalf of the Club, and by Members themselves, are defined by this procedure.

4. DISCIPLINE, SUSPENSION AND EXPULSION OF MEMBERS

Subject to the Rules:

- (a) If the Committee is of the opinion that a member has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming a Member or prejudicial to the interests of the Club, the Committee may by resolution:
 - (i) fine that Member an amount not exceeding \$500; or
 - (ii) suspend that Member from membership of the Club for a specified period; or
 - (iii) expel that member from the Club.
- (b) A resolution of the Committee under sub-rule (a) does not take effect unless:
 - (i) at a meeting held in accordance with sub-rule (c), the Committee confirms the resolution; and
 - (ii) if the member exercises a right of appeal to the Club under this rule, the Club confirms the resolution in accordance with this rule.
- (c) A meeting of the Committee to confirm or revoke a resolution passed under sub-rule (a) must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the Member in accordance with sub-rule (d).

- (d) For the purposes of giving notice in accordance with sub-rule (c), the Secretary must, as soon as practicable, cause to be given to the Member a written notice
 - (i) setting out the resolution of the Committee and the grounds on which it is based; and
 - (ii) stating that the Member, or his or her representative, may address the Committee at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that Member; and
 - (iii) stating the date, place and time of that meeting; and
 - (iv) informing the Member that he or she may do one or both of the following-
 - (a) attend that meeting;
 - (b) give to the Committee before the date of that meeting a written statement seeking the revocation of the resolution;
 - (v) informing the Member that, if at that meeting, the Committee confirms the resolution, he or she may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Club in General Meeting against the resolution.
- (e) At a meeting of the Committee to confirm or revoke a resolution passed under sub-rule (a), the Committee must
 - (i) give the Member, or his or her representative, an opportunity to be heard; and
 - (ii) give due consideration to any written statement submitted by the Member; and
 - (iii) determine by resolution whether to confirm or to revoke the resolution.
- (f) If at the meeting of the Committee, the Committee confirms the resolution, the Member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Club in General Meeting against the resolution.
- (g) If the Secretary receives a notice under sub-rule (f), he or she must notify the Committee and the Committee must convene a General Meeting of the Club to be held within 21 days after the date on which the Secretary received the notice.

- (h) At a General Meeting of the Club convened under sub-rule (g)
 - (i) no business other than the question of the appeal may be conducted; and
 - (ii) the Committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
 - (iii) the Member, or his or her representative, must be given an opportunity to be heard; and
 - (iv) the Members present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- (i) A resolution is confirmed if, at the General Meeting, not less than two-thirds of the members vote in person in favour of the resolution. In any other case, the resolution is revoked.

RULES OF THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC.
ANNEX B – GRIEVANCE PROCEDURES

1. PURPOSE

This Annex contains the Vermont Vultures Basketball Club Grievance Procedures.

2. REASON

This Grievance Procedure outlines the process undertaken by the Club when a difference of opinion occurs between Club Members in regards to Club matters.

3. USE

These Procedures act as a guide for all parties when resolving differences at the Club level. Although not definitive, this guide allows all parties an understanding of the administrative process that will initially be used by the Club to resolve issues as quickly and effectively as possible. The actions taken by the Committee on behalf of the Club, and by Members themselves, are not limited by these Procedures, rather they should be guided by them in the first instance.

4. GRIEVANCE PROCEDURES

- (a) If a participant in the Club has a grievance relating to a decision, process or penalty in a matter of the Club, or the conduct of one or more other members related to Club activities, the participant is encouraged in the first place to take the matter to the relevant person or body in a respectful manner, except in cases of alleged unethical or illegal conduct.
- (b) If the grievance is not resolved, it should be referred to the Committee, who shall consider the matter and respond within three weeks, or earlier if the nature of the grievance requires. The Committee may refer the matter to a nominated investigation committee for advice.
- (c) In reaching a conclusion the Committee shall ensure that all relevant parties have an opportunity to present their case, that due attention is paid to relevant evidence, and that no party with a vested interest in the grievance outcome has a vote concerning the grievance.
- (d) Where considered appropriate by the Committee, or requested by one party in the grievance issue, a mediator shall be appointed, who is not a party to the dispute. Any mediator appointed shall ensure that all parties have an opportunity to be heard and make written submissions. The mediator has no authority to determine the dispute, but may make proposals for consideration of the parties.
- (e) Mediation is not considered an appropriate process for resolving outcomes relating to game results or selection outcomes, though mediation may be

undertaken in regard to the processes leading to or subsequent to those results or outcomes.

- (f) If any participant is not prepared to accept the outcome of the grievance resolution process so far undertaken, then the aggrieved party may appeal to the Executive Committee, if a personal matter, or to the Committee if a matter of policy or distribution of resources. These bodies shall have the same responsibilities, processes and authority as indicated in earlier clauses.
- (g) At any point of time, an appropriate official may make a formal report for the hearing of a tribunal under the rules of Basketball Victoria, if it is considered a reportable offence may have occurred.
- (h) If a party to a grievance is still aggrieved, that party may appeal to Basketball Victoria, or otherwise seek settlement at law.

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC

1. NAME

The name of the Club shall be the Vermont Vultures Basketball Club Inc. – and shall be referred to in this document as ‘the Club’.

2. STATEMENT OF PURPOSES

The purpose of the Club shall be: to promote basketball in the Vermont (Victoria, Australia) and surrounding areas; to provide opportunities for training, improvement in skills, and competition in an enjoyable environment; and to inculcate a culture of pride, dedication and respect within the basketball and wider community.

3. CHANGES IN THE BY-LAWS

Paragraphs 1 and 2 shall reflect the relevant paragraphs of the Clubs’ “Rules of the Association”, and shall only be changed as a result of a change to these Rules.

Changes in the Club’s By-Laws main body shall be approved by a two-thirds majority of those present at a Member’s Meeting.

Changes to the By-Laws’ Annexes, and related Appendices, shall be approved as detailed within that Annex. The addition of new Annexes shall be by two thirds majority at a Committee or Members’ Meeting.

Written notice of the proposed changes requiring a Members’ Meeting shall be made available to all members at least twenty one (21) days before the Members’ Meeting at which the change is to be considered. These changes shall be made available by Official Forms of Club communication, as detailed in that Annex.

4. PRECEDENT

Should the Rules of the Association and the By-Laws appear to be in contradiction, the Rules of the Association shall take precedence, and the By-Laws shall be rectified at the earliest opportunity.

5. BY-LAWS CONFIRMATION DATE

These By-Laws were confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

LIST OF ANNEXES:

ANNEX A	STATEMENT OF MEMBERS RULES
ANNEX B	SUMMARY OF SUBSCRIPTIONS, FEES AND CHARGES
ANNEX C	OFFICIAL FORMS OF COMMUNICATION
ANNEX D	LIFE MEMBERSHIP

ANNEX E	(IN DRAFT) ANDREW HALSALL PERPETUAL AWARD
ANNEX F	RESERVED
ANNEX G	RESERVED
ANNEX H	RESERVED
ANNEX I	(IN DRAFT) HISTORY OF THE VERMONT VULTURES
ANNEX J	(IN DRAFT) ROLES AND RESPONSIBILITIES

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX A – STATEMENT OF MEMBERS' RULES

1. PURPOSE

This Annex contains the Vermont Vultures Basketball Club Members' Rules.

2. REASON

These Members' Rules describe the requirements and intent of the Club in regards to the conduct of its members when they represent the Club.

3. USE

The Members' Rules provide information to the Club's members that allow the Club to operate and perform in a manner that complies with the Club's Purpose (Clause 2 of Association Rules). By understanding and complying with these Rules, the members will facilitate smooth club operation and an environment for members where all can enjoy participating in the Basketball community.

4. CHANGES TO MEMBERS RULES

Changes to the Members' Rules Annex shall be made with a minimum of a two-thirds majority vote at a Members' Meeting.

5. MEMBERS' RULES

- (a) By the act of application for membership, voting members acknowledge the Rules of the Association and Club By-Laws (including Members' Rules), and their relevance to all Club Members.
- (b) Games conducted under the authority of the Club shall follow the game rules published by Basketball Victoria, except where those rules have been amended by the Convenor of the competition and notified to the participants. Games conducted on behalf of other bodies shall be conducted according to the rules of those bodies.
- (c) The Club supports the Codes of Conduct published by Basketball Victoria: these can be sourced from the Basketball Victoria website, or can be provided by the Club Secretary. The Club will investigate alleged violations, take appropriate action to encourage conformity, may penalise non-observance, and will assist any other association in like process. The Club will also offer support to Club Members in these matters if requested. The Club expects all members to have read and acknowledged these Codes of Conduct.
- (d) Club Members (including Players and Parents / Guardians of junior members) enrolling in teams for regular competition shall understand and agree that:

- (i) violent actions are not approved even under provocation;
 - (ii) abuse of officials or other participants will be investigated and penalised appropriately;
 - (iii) club members are expected to cooperate with the reasonable requirements of coaches and administrators for the conduct of games, trainings and other club events;
 - (iv) club members are expected to arrange some adult supervision where a junior coach is conducting training, or where junior teams are training;
 - (v) club members in cooperation with each other are to supply and administer first aid provisions;
 - (vi) club members shall respect the property of venues used, and will be required to pay for damage they cause; and,
 - (vii) while due risk minimisation policies will be adopted, there are risks to all participants in the involvement in an active team sport.
- (e) Teams enrolling in competitions conducted by Vermont Vultures Basketball Club shall sign an agreement that they understand:
- (i) they are required to abide by the rules of those competitions and the Basketball Victoria codes of conduct;
 - (ii) they will abide by the reasonable directions of the Club's administrators;
 - (iii) they shall respect the property of venues, and will be required to pay for any damage; and,
 - (iv) a team failing to observe reasonable standards of conduct including respect for the amenity of the area may be expelled from the competition.
- (f) No player or official shall represent the Club when under the influence of alcohol or illegal substances.
- (g) Club Members shall not indulge in any form of vilification while participating in a club activity.
- (h) Administrators representing the Club shall have the authority to remove from a game area and surrounds at any venue under the Club's authority any participant whom referees believe should be removed, and any person considered to be a danger to other participants or care of the venue.

- (i) All Club members, when representing the Club, shall avoid statements that could be considered reasonably as defamatory, except as part of an official investigation or proceeding.
- (j) The Club may make rules to preserve the amenity of the area around venues used by the Club, including arrival and departure of participants.
- (k) The screening procedures of Basketball Victoria, except for amendments authorised by the General Committee, shall be required for those categories of people determined by the General Committee. Relevant offences shall be those concerning violence, sexual offences concerning minors, and offences concerning distribution of illegal substances.
- (l) Coaches and administrators of the Club are to be informed of Duty of Care considerations and shall take these into account when supervising activities.
- (m) The Club authorises participation in tournaments by approved Club teams, and may provide incentives for participation when beneficial to the Club.
- (n) Organisers of camps and tours shall have the authority to make rules for the safety and good conduct of these events.
- (o) Where appropriate, the Club shall appoint team managers to be responsible for team organisation and communication.
- (p) The Club shall conduct an award system to reward a variety of achievements and participation.
- (q) The Club shall be entitled to penalise breaches in the rules by exclusion of a person from a particular activity, suspension from this activity, imposition of a fine or bond, requirement to participate in an educational activity or counselling as a condition for further participation or special reporting or supervision conditions.
- (r) Members shall be entitled to appeal decisions of the Club and penalties imposed under Annex A of the Rules of the Association by the processes specified in that Annex.
- (s) Any person in a position of authority must declare any interest in a particular decision if that interest is unknown or may have been overlooked. Interests may be pecuniary or in regard to the selection of a member of a family to a position. The person with the conflict of interest may make any relevant submission, but may not vote.

6. MEMBERS RULES CONFIRMATION DATE

This Annex was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX B – SUMMARY OF SUBSCRIPTIONS, FEES AND CHARGES

1. PURPOSE

This Annex contains an outline of the Club's Subscriptions, Fees and Charges (referred to as 'Fees').

2. REASON

This Annex allows members a consolidated list of the expected monetary commitment in membership. These Fees are paid by members to assist the club in performing and pursuing its Purpose.

3. USE

The confirmation of the Fees within the By-Laws discloses the decisions made by the Committee on behalf of the Club to ensure that the Club remains financially viable in pursuit of its goals. This does not include competition fees that may be charged by competition administrators, entrance fees that may be charged by venues, or any similar fees that are not collected by the Club.

4. CHANGES TO SUBSCRIPTIONS, FEES AND CHARGES

Changes to the Subscriptions, Fees and Charges Annex shall be made with a majority vote at a Committee or Member's Meeting.

5. OUTLINE OF SUBSCRIPTIONS, FEES AND CHARGES

(a) Subscription as a Club Member:

(i) Playing members (or parent of guardian under clause 5 of Rules of the Association) – incorporated in Fees

(ii) Non-playing members - \$1.00 per season

(b) Fees for playing members are calculated on a 'per person' basis, regardless of the number of teams that a player participates in. Players should be considered in the order listed below:

(i) Under 8 Player - \$20.00 per season

(ii) Under 10 Player in first season - \$20.00

(iii) Only / elder / eldest player in the family - \$85.00 per season

(iv) Younger / second eldest player in the family - \$40.00 per season

(v) Third eldest (or younger) player in the family - \$30.00 per season

6. DISCOUNTS

The Club has authorised certain discounts that may be applied to the cost of Registration prior to the start of the season. These discounts are mutually exclusive,

in that only one may apply to any one family, and should be considered in the order listed.

(a) **Special Consideration Discount.** Where a family has

- (i) requested Special Consideration of the Executive Committee in writing, and
- (ii) demonstrated to the Executive Committee that they require assistance in the payment of the fees,

the Executive Committee may grant a partial discount to that family. No discount of this type is to be so great that the total Fees due are less than \$10.00 per player.

(b) **Committee Member Discount.** Each member of the Committee is entitled to claim a discount equal to the most expensive Player Registration fee for their family, to a maximum of the fee of an Only/Elder/Eldest Registration Fee as listed in paragraph 5(b)(iii) above.

(c) **Early Registration.** Where registration

- (i) is submitted to the Treasurer or Registrar on or before the promulgated date, and
- (ii) includes an Only/Elder/Eldest Registration Fee charged against paragraph 5(b)(iii) above,

a discount of \$20.00 may be applied.

7. REIMBURSEMENTS

The Club has authorised reimbursements that may be applied at or near the end of the season after Committee approval, as listed below:

(a) **Non-training 'senior' teams.** Where a team

- (i) is in an Under 18 Age Group or older,
- (ii) has requested that no training time or venue is allocated, and
- (iii) has returned, or demonstrated a commitment to return, all Club property at the completion of the season,

a reimbursement amount equal to no more than \$20.00 per player is paid.

8. SUBSCRIPTIONS, FEES & CHARGES CONFIRMATION DATE

This Annex was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX C – OFFICIAL FORMS OF COMMUNICATION

1. PURPOSE

This Annex contains a definition of the Club's Official Forms of Communication.

2. REASON

This Annex provides members a consolidated list of the methods that the Club considers valid when communicating with its members.

3. USE

By defining its Official Forms of Communication, the Club demonstrates to its members how it will make relevant information on Club matters available to them. Where specific notices are required to be sent to members by the Rules or By-Laws, the Club may choose to use one or more of the Official Forms of Communication to forward the notice to its members, but is not required to use the same form for each member.

4. CHANGES TO OFFICIAL FORMS OF COMMUNICATION

Changes to Official Forms of Communication Annex shall be made with a majority vote at a Committee or Member's Meeting.

5. OFFICIAL FORMS OF COMMUNICATION

The Club defines two categories of Official Forms of Communication: Individual and Collective. The Club considers both categories as Official, and thus considers all of the following to be Official Forms of Communication:

- (a) Individual Forms of Communication are intended for individuals or families, and may be addressed to specific members or families. Individual methods of delivery are:
 - (i) delivering a notice to a member personally, either by a member of the Committee or their representative (such as a Team Manager);
 - (ii) sending a notice to a member via pre-paid post addressed to the member at that member's address provided on their most recent registration form;
 - (iii) electronic transmission of a notice to a member by facsimile to a telephone number provided on their most recent registration form; and,
 - (iv) electronic transmission of a notice to a member by email to an email address provided on their most recent registration form.
- (b) Collective Forms of Communication are intended for all members of the Club, or for specific large groups of Club members, and are promulgated by

posting of a notice on a recognised Club Noticeboard. Collective Forms of Communication / Club Noticeboards are listed below:

- (i) the official Club Website, either on the Homepage or as a 'News' item (at <http://www.vermont.basketball.net.au>); and
- (ii) the Club Noticeboard located within Vermont Primary School Gymnasium.

6. ELECTRONIC MEANS OF COMMUNICATION

The following are considered Electronic means of communication: facsimile, email, and the Official Club Website.

The submission of a facsimile, telephone number or email address on a Registration document shall be taken as authorisation of the member that the Club may consider this a requested and appropriate means of communication with that member.

Members may request, in writing to the Secretary, that only non-electronic Official Forms of Communication are used when communicating with their family.

7. OFFICIAL FORMS OF COMMUNICATION CONFIRMATION DATE

This Annex was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX D – LIFE MEMBERSHIP

1. PURPOSE

This Annex contains a definition of the Club's procedures and requirements for awarding Life Membership.

2. REASON

These procedures and requirements describe how the Club determines candidacy for, and awarding of, Life Membership of the Club.

3. USE

Through this Annex, the Club demonstrates to its members how it selects and awards Life Membership of the Club. By providing this information, the members of the Club are made aware of how they and their representative Committee are involved in the process.

4. CHANGES TO LIFE MEMBERSHIP

Changes to Life Membership Annex shall be made with a majority vote at a Committee or Member's Meeting.

5. LIFE MEMBERSHIP

DEFINITION

A Life Member shall be an honorary member of the Club for life, with voting rights at Members' Meetings. A Life Member of the Vermont Youth Club or Vermont Eagles Basketball Club is afforded Life Membership to the Vermont Vultures Basketball Club.

NOMINATION

Any member of the Club may nominate in writing to the President or Secretary, for the consideration of the General Committee, any person who has an outstanding record of achievement with the Club over a long period of time.

SELECTION

Life Membership of the Club may be conferred upon any person or persons who, at the discretion of the General Committee, meet the nomination requirements above. The decision to award Life Membership shall be formalised by a majority vote at a Committee Meeting.

AWARDING LIFE MEMBERSHIP

The Award of Life Member shall be marked by an appropriate certificate awarded during an Annual General Meeting. If the member to whom the award is made is unavailable at the next Annual General Meeting, an appropriate congratulatory

announcement at the Meeting shall be made, and the certificate awarded at the next appropriate time.

6. LIFE MEMBERSHIP CONFIRMATION DATE

This Annex was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

LIST OF APPENDIXES

APPENDIX 1 LIST OF LIFE MEMBERS

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX D – LIFE MEMBERSHIP
APPENDIX 1 – LIST OF LIFE MEMBERS

LIFE MEMBERS OF THE VERMONT VULTURES BASKETBALL CLUB

AWARDED	RECIPIENT	AWARDED	RECIPIENT
1959	Mr L Webster	1985	Mr S Vance
1959	Mr E Tucker	1989	Mrs B Barker
1962	Mr H Hauser	1991	Mrs M Neill
1964	Mr C Helmore	1991	Mrs Logie
1966	Miss C Herring	1993	Mr D O'Brien
1977	M J Nicey	1993	Mr W Gayther
1982	Mr A Crook	1995	Mrs S Fallon
1982	Mr J Nixon	1995	Mr D Fallon
1982	Mrs M Keogh	1997	Mr B Finney
1982	Mrs G Rickard	1999	Mrs K Herd
1982	Mr W Rickard	2005	Mr W Nicey
1985	Mr B Nicey	2005	Mrs B Bright
1985	Mr S Nicey	2005	Mr P Morgan

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX E – ANDREW HALSALL PERPETUAL TROPHY

1. PURPOSE

This Annex contains a definition of the Club's procedures and requirements for awarding the Andrew Halsall Perpetual Trophy.

2. REASON

These procedures and requirements describe how the Club determine candidacy for and awarding of the Andrew Halsall award.

3. USE

Through this Annex, the Club demonstrates to its members how it selects and award recipients of the Trophy. By providing this information, the members of the Club are made aware of how they and their representative Committee are involved in the process.

4. CHANGES TO THE ANDREW HALSALL AWARD

Changes to this Annex shall be made with a majority vote at a Committee or Member's Meeting. A record of any changes to the definition and qualifications for the Award shall be retain in Appendix 2 to this Annex.

5. ANDREW HALSALL PERPETUAL TROPHY

DEFINITION

The Andrew Halsall Perpetual Trophy is awarded each season to a member of the Club who... (to be defined)

NOMINATION

Any member of the Club may nominate in writing to the President or Secretary, for the consideration of the General Committee, any person who they believe qualifies for the award.

SELECTION

The Andrew Halsall Perpetual Trophy may be conferred upon any person or persons who, at the discretion of the General Committee, meet the nomination requirements above. The decision to award the Trophy shall be formalised by a majority vote at a Committee Meeting.

AWARDING OF THE TROPHY

The Perpetual Trophy and a small award (for the recipient to retain) shall be awarded to the recipient during a significant gathering of the Club: an Annual General Meeting, Presentation Night, or similar event is suitable. It is preferable if the previous recipient is present to pass the Perpetual Trophy on to the new

recipient. If the member to whom the award is made is unavailable at the chosen event, an appropriate congratulatory announcement at the event shall be made, and the certificate awarded at the next appropriate time.

6. ANNEX CONFIRMATION DATE

This Annex was confirmed by majority vote at a Special General Meeting of the Vermont Vultures Basketball Club on

LIST OF APPENDIXES

APPENDIX 1	LIST OF RECIPIENTS
APPENDIX 2	RECORD OF AWARD REQUIREMENTS

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX E – ANDREW HALSALL PERPETUAL AWARD
APPENDIX 1 – LIST OF RECIPIENTS

RECIPIENTS OF THE ANDREW HALSALL PERPETUAL AWARD

DATE AWARDED	RECIPIENT	DATE AWARDED	RECIPIENT
Dates	Names	Dates	Names

BY-LAWS FOR THE ASSOCIATION:
VERMONT VULTURES BASKETBALL CLUB INC
ANNEX E – ANDREW HALSALL PERPETUAL AWARD
APPENDIX 2 – RECORD OF AWARD DEFINITION

1. ANNEX CONFIRMATION DATE

This Appendix record changes in the definition of the Award. As the chosen qualities for the award may vary from time to time, by retaining the definition of the award a record of why the specific recipients were chosen to receive the awards can be given.

2. INCEPTION OF THE AWARD (JAN 2005) UNTIL PRESENT

From its inception in Jan 2005 until *a date yet to be determined*, the Award was presented to the Coach that has demonstrated an outstanding commitment to the Vermont Vultures. This coach has some by their example the qualities of Leadership, Understanding, and Compassion, and has demonstrated their ability to improve the skills of those players for they are responsible as individuals and as members of a team. This Award is presented to those Coaches who have shown their dedication in assisting the Club in achieving its Statement of Purpose.

3. FROM ONE DATE TO ANOTHER DATE (example only)

This and subsequent paragraphs would indicate a change in the nature of the award. For example, it may be presented to a person who has dedicated themselves to the improvement of the Club's Public Relations and Sense of Community.