



Registration Refund Policy

Introduction

Vermont Vultures Basketball Club registers teams to compete in the Melbourne East Basketball Association (MEBA). Junior Domestic Competition, consisting of age groups from Under 8's through to Under 23's for both Boy's and Girls. As part of this requirement the Club is required to forecast for the following season's team requirements and make payment to MEBA for each team to be able to compete.

Towards the end of each season (around February and August), the Club collects registrations (including registration fees) from players wanting to participate in the upcoming season. The Boy's and Girl's Co-ordinators form teams from the registered players in accordance with the Team Selection Policy. Players who have not registered or not paid will not be placed into a team. Players registering after registration cut-off dates will only be placed into a team if a suitable vacancy is available.

Co-ordinators invest a major commitment into producing the Teams for the following season. Withdrawals after the selection process has begun may not only impact on the player being withdrawn, but can have a flow on effect across the whole age group; and in some cases across other age groups. The Refund Policy has been specifically designed to deter the impact of withdrawals.

Policy

The policy for withdrawals at different stages of the season are:

Withdrawal prior to the cut-off date for registration - Registrations withdrawn prior to the cut off date have minimal impact to team selection and a full-refund will be provided.

Withdrawal after registration cut-off date and prior to teams being registered - Registration withdrawals at this stage can impact across many teams and creates additional work for co-ordinators. Payment processing costs are also incurred by the Club. An administration fee of 10% per child withdrawn will be deducted from the registration fees to be refunded.

Withdrawal after teams are registered and prior to season start - Player withdrawals at this stage can significantly impact across many teams and creates additional work for co-ordinators, team managers and coaches. Payment processing costs are also incurred by the Club. An administration fee of 25% per child is deductible from the amount of the refund.

Withdrawal after season start - Once the season commences, player withdrawals are very disruptive to coaches and place the team at risk of Walkover fines. Emergency players are often required causing additional work and stress for team managers, coaches and co-ordinators. Payment processing costs are also incurred by the Club. An administration fee of 50% per child is deductible from the amount of the refund.

Medical Withdrawal - If the withdrawal is due to extenuating circumstances that is medically related and can be substantiated by a doctor's certificate, a pro-rata refund may apply and each case will be assessed on its merit.

Requesting a Refund

Any refund requests must be emailed to the Vermont Vultures Committee (vermontvulturesbasketball@gmail.com) with the following information:

1. Player Name
2. Contact Number
3. Explanation of why you are requesting a refund
4. Address details for the refund.

Please note:

The Vermont Vultures Committee will endeavour to process your refund as quickly as possible, however, as our Club is managed by volunteers sometimes this process is delayed. Please allow time for the refund to be completed.

Policy approved at the March 2015 Committee Meeting