



Vermont Vultures Basketball Club

Vermont Vultures Basketball Club position description – Coaching Coordinator

Updated 9/11/2020

Role: Coaching Coordinator

Role classification: Voluntary

Exec Committee member: Via nomination

Committee member: Yes

Expected hours of work: 5-10 hours per month, variable by month

Purpose

The purpose of this document is to outline the roles and responsibilities of the Coaching Coordinator at the Vermont Vultures Basketball Club (The Club). These roles and responsibilities are not intended to be exhaustive, but rather to outline what is typically required to fulfil the role.

Summary

The role of Coaching Coordinator is a key role within the Vermont Vultures. The key responsibilities for this role include strategic planning, coaches training & upskilling program, and development of junior players into coaching roles.

Role description

This role is generally the first point of contact from coaches regarding general “how to” queries. The role is supported by the Exec Committee and Communications Manager.

1. Strategic planning of coaching at The Club, including training and coaching pipeline
2. Development of Vultures coaches utilising Basketball Victoria coaching programs, as well as in-club resources
3. Utilisation of Vultures Facebook Coaches page to drive ongoing engagement (in conjunction with the Communications Manager and Social Media & Website Manager)
4. Design and coordination of a junior coaches’ development program to create a pipeline of future coaches with the necessary knowledge and skills
5. Provide assistance to Age Group Coordinators to identify current, past or future coaches for placement each season
6. Management and updates to the clubs Basketball Coaches Policy and online “Coaches Corner”
7. Management of Coaches kit’s in conjunction with Club Admin Officer including proposed changes to equipment
8. Assistance with new Basketball coaches including coordinating “pairing” with more experienced coaches, advising of resources, and other general queries

Skills required

The successful applicant will possess:

- Deep basketball coaching expertise, particularly with junior (U8-U18’s) children
- Good written and verbal communications skills

Qualifications required

- Current Working with Children Check
- A past or current affiliation with The Club as player, parent/guardian, Committee member, or active supporter

Remuneration

This role is voluntary



Vermont Vultures Basketball Club

Mandatory Competencies/Licenses

- Working with Children Check

For more information on this role

Secretary secretary@vermontvultures.org.au